



Ref # CPSP/Sec/2021/162

31<sup>st</sup> May, 2021

## **NOTIFICATION**

### **:Supervisor Retirement/Posting out/Demise/New Appointment:**

It is notified for information of all concerned that CPSP Accredited Heads of Institution must update the College through a letter about:

- Retired CPSP Supervisor.
- CPSP Supervisor being posted out.
- Demise of any of the CPSP Registered Supervisor.
- New Appointment of a Supervisor.

The letter should cover the following areas and has to be sent to [nrp@csp.edu.pk](mailto:nrp@csp.edu.pk):

- Name of all the resident with CPSP ID who are to be re-registered due to retirement / posting out / demise /.
- New Appointment of CPSP supervisor. Name of the new supervisor with CPSP ID who is posted in the unit / department.
- Name of supervisor CPSP ID who retired / posted out / demised.

If there is no supervisor in the unit / department. In such case institution may inform the College. As a Policy CPSP due to non-availability of CPSP registered supervisors, the residents should apply for re-registration in another department of the same institution or in case of non-availability in an accredited Institution within the same city.

The resident with the institution letter may apply to [nrp@csp.edu.pk](mailto:nrp@csp.edu.pk)



# College of Physicians & Surgeons Pakistan

OFFICE OF THE SECRETARY CPSP

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**Note:**

The residents whose supervisor retired / posted out / demised will have to apply with institutional letter to [nrp@csp.edu.pk](mailto:nrp@csp.edu.pk) and are not allowed to leave institution or unit as CPSP will facilitate them to re-registration in continuation if they submit institution letter and re-registration with new supervisor within the department or in an accredited Institution within the same city. The CPSP supervisor must update about their posting and retirement along with the supporting documents at [rtmc@csp.edu.pk](mailto:rtmc@csp.edu.pk).

A teaching unit usually comprises of: Professor, an Associate Professor and an Assistant Professor. The above mentioned information is a must for updating the supervisor and trainee registration database of CPSP.

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**Prof. Irshad Waheed**  
Secretary, CPSP

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- DNRP
- Exam
- R&RC (RTMC)
- CPSP Website